



Parcelroo Pick-Up Point (P.PUP) Application Form

Please complete this form and submit to info@parcelroo.co.za or [upload here](#) to get started on your application process.

Basic information: (All items marked with * is required)

Full Names*	_____
Business Name*	_____
Email Address*	_____
Contact Number*	_____
Alternative Contact Number	_____
Physical Address*	_____
Postal Code*	_____
Website URL	_____
Facebook Page	_____

Application questions: (All items marked with * is required)

1) Please specify your location type:

- ☐ Small retailer
- ☐ Security Estate
- ☐ Part of a national retail group
- ☐ Chain store
- ☐ Other, please specify: _____

If you are a chain store or part of a national retail group; do you need permission from your head office in order to operate as a P.PUP (Parcelroo Pick-Up-Point)?

- ☐ Yes, but I can make the decision
- ☐ No, I do not need permission and can proceed
- ☐ Yes, this is the correct person to contact: _____

If you are a security estate; do you need your estates mandate/permission in order to operate as a P.PUP ?

- ☐ Yes, but I can make the decision
- ☐ No, I do not need permission and can proceed
- ☐ Yes, this is the correct person to contact: _____



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2) Please tell us about the available space you have allocated to receive, fulfil & release parcels?

☐ Space available: _____

3) Would you like to:

- ☐ Only receive and release parcels
- ☐ Receive, fulfil and release parcels (Higher earning potential)

4) How many dedicated personnel would be available for this function?

☐ # of personnel available: _____

5) Do you have comprehensive insurance? *

- ☐ Yes (If yes, please upload relevant documents [HERE](#), or email to info@parcelroo.co.za)
- ☐ No

If no, we will unfortunately not be able to process your application as a Parcelroo Pick-Up Point, until you have the required insurance certificates.

Can we help you with this?

- ☐ I would like Parcelroo to quote me/us using their short-term insurance company?

Being a Member, we can get the best price and service for you.

Please [follow this link](#) and complete the form. Once completed, you can submit it [here](#) or email it to info@parcelroo.co.za



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6) As a Parcelroo Pick-Up Point (P.PUP) you would need to:

- Ensure you have a smart device, with camera/scanning capabilities available on location
- Download the Parcelroo mobile app for parcel fulfilment, collections, returns and deliveries
- All training will be provided

7) Would you like the opportunity to upgrade to a full Parcelroo Depot with Owner driver integration?

- ☐ Yes, let's do this!
- ☐ Not yet, let's see how it goes